

Minutes for the Okaloosa Gas District – May 27, 2020

Call to Order

A monthly Board of Directors meeting for the Okaloosa Gas District was held on May 27, 2020 at 364 Valparaiso Parkway, Valparaiso, Florida 32580. It began at 5:30 p.m. and was presided over by Mr. Shannon Hayes, with Mr. Carl Scott as secretary.

Attendees

Voting members in attendance included: Mr. Carl Scott, City of Valparaiso, Mr. John Mead, City of Fort Walton Beach (via telephone), Mr. Doug Sims, Okaloosa County and Mr. Shannon Hayes, City of Crestview.

Other attendees: Mr. Gordon King, CEO, Mrs. Melinda Womack, Vice President of Finance & Mr. Eddie Springle, Vice President of Marketing, Mr. Brent Haywood, Vice President of Operations, Mr. Don Anchors & Mr. Alan Jowers, Carr Riggs & Ingram.

Approval of Minutes

A motion was made by Mr. John Mead and seconded by Mr. Carl Scott to approve the April 22, 2020 meeting minutes. The motion passed unanimously.

Main Motions

A motion was made by Mr. Carl Scott and seconded by Mr. Doug Sims to approve of the 2019 Audit Report. The motion passed unanimously.

A motion was made by Mr. Doug Sims and seconded by Mr. Carl Scott to approve the City of Niceville Resolution Concerning the Niceville Franchise Agreement (Resolution No: 20-04-01).

A RESOLUTION CONFIRMING, APPROVING AND ACCEPTING A FRANCHISE FOR THE DISTRIBUTION OF NATURAL GAS IN THE CITY OF NICEVILLE, FLORIDA, AS GRANTED BY THAT CITY TO THE OKALOOSA GAS DISTRICT IN ORDINANCE NO. 20-04-01 ADOPTED ON THE 24TH DAY OF APRIL, 2020 BY THE CITY OF NICEVILLE, FLORIDA; PROVIDING FOR FILING OF THIS RESOLUTION OF ACCEPTANCE WITH THE CLERK'S OFFICE OF SAID CITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Niceville, Florida has enacted Ordinance No. 20-04-01 granting to the Okaloosa Gas District a 10 year franchise for the distribution of natural gas within the City limits thereof, and

WHEREAS, the said ordinance requires acceptance of the franchise by the Okaloosa Gas District on or before April 24, 2020 and

WHEREAS, terms of the said franchise and ordinance in their entirety are acceptable to the Okaloosa Gas District

NOW THEREFORE, BE IT RESOLVED:

- 1. That Ordinance No. 20-04-01 of the City of Niceville, Florida granting the Okaloosa Gas District a franchise for the distribution of natural gas for a period of 10 years commencing on April 24, 2020 is hereby confirmed, approved and unconditionally accepted in its entirety, including all terms and conditions thereof**
- 2. That an executed copy of the Resolution be filed with the City Clerk of the City of Niceville, Florida on or before April 24, 2020.**

ADOPTED this 24th day of April 2020

The motion passed unanimously.

A motion was made by Mr. Carl Scott and seconded by Mr. John Mead to approve Patrick Engineering Inc. for Engineering Design Services for replacement of the existing 8" Steel High Pressure Pipeline. To design the relocation of new 8" steel high pressure pipeline by way of horizontal boring at the Brooks Bridge. The motion passed unanimously.

A motion was made by Mr. Doug Sims and seconded by Mr. John Mead for Okaloosa Gas District to send out a request for proposal concerning the District's annual financial audit. The motion passed unanimously.

A motion was made by Mr. Carl Scott and seconded by Mr. Shannon Hayes to add Mr. Doug Sims to the Okaloosa Gas District's Audit Committee. The Committee will be comprised of Mr. Doug Sims, Mr. John Mead and Mr. Shannon Hayes. The motion passed unanimously.

A motion was made by Mr. Carl Scott and seconded by Mr. John Mead to engage DAG Architects at \$50,000 for 2 phases for Okaloosa Gas District building. The motion passed unanimously.

A motion was made by Mr. Doug Sims and seconded by Carl Scott to approve the policy revision for hiring, promotions, details & reductions policy. The motion passed unanimously.

A motion was made by Mr. John Mead and seconded by Mr. Shannon Hayes to pursue going into contract negotiations with Pensacola Energy for residential and commercial distribution customers. The motion passed unanimously.

Adjournment

Mr. Shannon Hayes moved the meeting to be adjourned. This was agreed upon at 6.41 p.m.