

Minutes for the Okaloosa Gas District – January 24, 2018

Call to Order

A monthly Board of Directors meeting for the Okaloosa Gas District was held on January 24, 2018 at 364 Valparaiso Parkway, Valparaiso, Florida 32580. It began at 5:30 p.m. and was presided over by Mr. Carl Scott, Chairman, with Mr. John Mead as secretary.

Attendees

Voting members in attendance included: Mr. Carl Scott, City of Valparaiso; Mr. Shannon Hayes, City of Crestview; Mr. Doug Sims, Okaloosa County, Mayor Randall Wise, City of Niceville & Mr. John Mead, City of Fort Walton Beach.

Other attendees: Mr. Gordon King, CEO; Mr. Brent Haywood, Vice President of Operations, Mrs. Melinda Womack, Vice President of Finance & Mr. Eddie Springle, Vice President of Marketing; Mr. Don Anchors & Matt Ausley.

Approval of Minutes

A motion to approve the minutes of the previous November 29, 2017 was made by Mr. Shannon Hayes and seconded by Mayor Randall Wise.

Main Motions

A motion was made by Mr. Shannon Hayes and seconded by Mr. Doug Sims to approve the reimbursement of expense policy. The motion passed unanimously.

A motion was made by Mr. Doug Sims and seconded by Mr. Shannon Hayes to approve the credit card policy. The motion passed unanimously.

A motion was made by Mr. Doug Sims and seconded by Mr. Shannon Hayes to approve the travel reimbursement policy. The motion passed unanimously.

A motion was made by Mr. Shannon Hayes and seconded by Mr. Doug Sims to approve the credit card agreement policy. The motion passed unanimously.

A motion was made by Mr. Shannon Hayes and seconded by Mr. John Mead to approve the finance, over a 5 year period, for 31 vehicles with the proposal presented by management for approximately \$800,000. The motion passed unanimously.

A motion was made by Mr. Shannon Hayes and seconded by Mr. Doug Sims to increase the purchasing thresholds Department Directors provide Department Directors with a purchasing authority of \$15,000.00 and increase the purchasing authority for Superintendents from \$2,500.00 to \$7,500.00. The motion passed unanimously.

A motion was made by Mr. John Mead and seconded by Mr. Shannon Hayes to negotiate the purchase of Mr. Pat Byrnes property located adjacent to the District property located in Valparaiso, Florida, by the operations building for \$90,000 with the District responsible for the closing of this property as long as there is a clear title. The motion passed unanimously.

A motion was made to adjourn the meeting at approximately 6:45 p.m. The motion passed unanimously.

Adjournment

Mr. Doug Sims moved the meeting to be adjourned. This was agreed upon at 6:25 p.m.

Adopted: _____

President: _____

Attest: _____