

# Minutes for the Okaloosa Gas District – July 19, 2017

## **Call to Order**

A monthly Board of Directors meeting for the Okaloosa Gas District was held on July 19, 2017 at 364 Valparaiso Parkway, Valparaiso, Florida 32580. It began at 5:30 p.m. and was presided over by Mr. Doug Sims, Chairman, with Mr. Carl Scott as secretary.

## **Attendees**

Voting members in attendance included: Mr. Carl Scott, City of Valparaiso; Mr. Shannon Hayes, City of Crestview; Mr. Doug Sims, Okaloosa County, Mayor Randall Wise, City of Niceville & Mr. John Mead, City of Fort Walton Beach.

Other attendees: Mr. Jose Lozano, CEO; Mr. Gordon King, Executive Vice President; Ms. Anne Bauer, Vice President of Finance; Mr. Brent Haywood, Vice President of Operations & Mr. Eddie Springle, Vice President of Marketing. Mr. Don Anchors & Mr. Matt Ausley.

## **Approval of Minutes**

A motion to approve the minutes of the previous June 21, 2017 was made by Mr. Shannon Hayes and seconded by Mayor Randall Wise.

## **Officers' Reports**

The CEO report was presented by Jose Lozano, CEO.

A financial report was presented by Ms. Anne Bauer, Vice President of Finance.

An operations Report was presented by Mr. Brent Haywood, Vice President of Operations.

A corporate services report was presented by Mr. Gordon King, Executive Vice President.

A marketing report was presented by Mr. Eddie Springle, Vice President of Marketing.

## **Other Reports**

**(none)**

## **Main Motions**

A motion was made by Mr. Carl Scott and seconded Mr. John Mead for the Okaloosa Gas District to sell natural gas appliances. Motion passed unanimously.

A motion was made by Carl Scott and seconded by John Mead that a committee consisting of Alan Jower, Doug Sims and Don Anchors be charged with the responsibility of reviewing credit

card use for all employees of the Okaloosa Gas District for the time period January 1, 2017 to the present. After completing the review, the committee is charged with the responsibility of reporting back to the Board on its findings at a future meeting of the Board. During the discussion of the motion, it was emphasized that the review is not an attempt to accuse anyone of wrong doing but because a complaint had been made, the committee is simply to determine whether there has been or has not been an abuse of the District policy with respect to business credit cards. Motion passed unanimously.

A contract negotiating meeting was then conducted with the Board, CEO-Elect and the attorney.

A motion was made by Shannon Hayes and seconded by John Mead that Gordon King and Don Anchors be charged with the responsibility of drafting a whistle blower policy for the District with the policy to be presented to the Board for its final approval. Motion passed unanimously.

After extended discussion regarding the proposed contract between the District and Gordon King, a motion was made by John Mead and seconded by Shannon Hayes that the draft of the contract prepared by the Board attorney be circulated to all members to be approved with the initial salary of the CEO. The motion was passed by a vote of 4 to 1 with Carl Scott dissenting.

The 2018 budget was presented and a motion was made by Carl Scott and seconded by Shannon Hayes that the budget be adopted as presented. Motion passed unanimously.

### **Adjournment**

Mr. Doug Sims moved the meeting to be adjourned. This was agreed upon at 6:56 p.m.